

Extension Advertisement published in newspaper i.e., The Daily Express and The Nation dt. March 22, 2023



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**hbfc** House Building Finance Company Limited

**Extension in Submission Date**

**Tender for Misc. IT Hardware and Software**

Reference newspaper advertisement for the below cited tenders:

S. No.	Tender Ref. No.	Tender Name	Newspaper Publication and Date
1	HBFC/HOK/GSD/2023/04	Tender for Misc. IT Hardware	(i) The Daily Dawn dt. March 01, 2023 (ii) The Daily Jang dt. March 01, 2023
2	HBFC/HOK/GSD/2023/05	Tender for Misc. IT Software	(i) The Daily Nae Baat dt. March 01, 2023 (ii) The News dt. March 02, 2023

All prospective bidders are hereby notified that last date for submission of bids has been extended as cited below:

S. No.	Tender Name	Previous Submission Date and Time	New Submission Date and Time
1	Tender for Misc. IT Hardware	March 21, 2023 at 11:00 am	April 04, 2023 at 11:00 am
2	Tender for Misc. IT Software	March 22, 2023 at 11:00 am	April 05, 2023 at 11:00 am

Other terms and conditions of above tender shall remain same.

PID (K) 270722

Head, General Services Department  
House Building Finance Company Limited  
3rd Floor, FTC Building, Shahrah-e-Faisal, Karachi  
Tel: 021-35641752/39



SC/MC/1889  
WEDNESDAY, MARCH 22, 2023



**Bidding Document**

**Tender for Procurement of Misc. IT Hardware**

**Bid No. HBFC/HOK/GSD/2023/04**

**Tender for Procurement of Misc. IT Hardware**

HBFC invites sealed bids from reputed companies / vendors for the procurement Tender Misc. IT Hardware.

Bids will be evaluated separately in terms of Rule 36 (b) of Public Procurement Rules-2004 i.e., "Single stage-two envelope procedure". Bidding documents containing detailed scope of work and evaluation criteria etc. can be downloaded from HBFC website i.e., [www.hbfc.com.pk](http://www.hbfc.com.pk). This IFB is also available at PPRA website [www.ppra.org.pk](http://www.ppra.org.pk).

S. No.	Item Description	Quantity
1	Laptops	30
2	Desktops	70
3	Scanners	20
4	Network Access Storage (NAS)	1
5	UPS	04
6	Cisco Routers	03
7	Cisco Switches	02
8	Firewall	04
9	Storage HDD	12
10	Expansion of MSA 2050	01
11	RAM for Servers (32 GB + 16 GB)	19+10
12	SAN (N+1)	01

<b>Pre-Bid Meeting</b>	<b>March 07, 2023 11:00 am at the address given below</b>
<b>Last Date of Bid Submission</b>	<b>April 04, 2023 11:00 am</b>
<b>Bid Opening Date and Time</b>	<b>April 04, 2023 11:30 am</b>
<b>Bid Security</b>	<b>02% Bid Security along with their bid in shape of Pay Order / Demand Draft in favor of HBFC</b>

Bidders may quote for any or all items. Interested bidders are required to submit their financial and Technical Proposal as per above schedule addressed to undersigned

HBFC reserves the right to accept or reject any or all bids in accordance with Public Procurement Rules (PPR-2004).

**Head, General Services Department**  
House Building Finance Company Limited  
3rd Floor, FTC Building, Shahrah-e-Faisal, Karachi  
Tel: 021-35641752/39

## General Terms & Conditions

### 1. Scope of Bid

HBFC invites sealed bids from reputed companies / firms for the procurement of Tender for Procurement Misc. IT Hardware. Detailed BoQ and complete Scope of Work for all the requirement is at Annexure A i.e., Misc. IT Hardware.

### 2. Cost of Bidding

The Bidder will bear all costs associated with the preparation and submission of its bid and HBFC will in no case be responsible or liable for those costs. All costs / prices quoted in the proposal must be in Pak Rupees. Conditional bids will be rejected.

### 3. Contents of Bidding Documents

Bidders are expected to examine all instructions, forms, terms, specifications, and other information in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to the Bidding Documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.

### 4. Amendment of Bidding Documents

- i. At any time prior to the deadline for submission of bids, HBFC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, amend the Bidding Documents.
- ii. Amendments will be provided in the form of Addenda to the bidding documents, which will be sent in writing to all prospective Bidders that received the bidding documents from the Company. Addenda will be binding on Bidders. Bidders are required to immediately acknowledge receipt of any such Addenda. It will be assumed that the Bidder in its bid will have taken the amendments contained in such Addenda into account.
- iii. In order to offer prospective Bidders reasonable time to consider the amendment in preparing their bids, the Company may, at its discretion, extend the deadline for the submission of bids consistent with provision of Rule 27 of PPRA-2004.

### 5. Bid Prices

The contract will be for procurement of misc. IT hardware as described in Financial Proposal and the bidder may fill in rates and prices for any or all items in Pak Rupees or in US Dollar. In case bids are received in PKR and US Dollar, exchange conversion rate of the day of Financial Proposal opening will be considered for comparison purpose.

The price quoted would be inclusive of all taxes levied by the local Authority/ Provincial Government/ Federal Government at the time of submission of bids. Any subsequent change in applicable direct/ indirect taxes/ duties levied by the government will accordingly be adjusted.

### 6. Deadline for Submission of Bids

- i. Bids must be received at the address specified in Bid Data Sheet not later than the time and date specified in the Bid Data Sheet.



- ii. HBFC may extend the deadline for submission of bids by issuing an amendment, in which case all rights and obligations of the Company and the bidders will then subject to the new deadline.

## 7. Late Bid

Any Bid received by the Company after the deadline will be returned unopened to the Bidder.

## 8. Bid Opening

HBFC will open all bids, in public, in the presence of bidders' representatives who choose to attend, at the time, on the date and at the place specified in the Bid Data Sheet. Bidders' representatives will sign an attendance sheet as proof of their attendance.

## 9. Correction of Errors

HBFC for any arithmetic errors will check bids determined to be substantially responsive. HBFC, on the following basis will rectify arithmetical errors:

If there is a discrepancy between unit prices and the total price that is obtained by multiplying the unit price and quantity, the unit price will prevail, and the total price will be corrected; if there is a discrepancy between the amounts in figures and in words, the amount in words will prevail. The amount stated in the Bid will be adjusted by the Company in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, will be considered as binding upon the Bidder. If the Bidder does not accept the corrected amount, the Bid will be rejected, and the Bid Security may be forfeited.

## 10. Evaluation and Selection of Bids

The bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single Stage - Two Envelope procedure. Bids will be evaluated in detail on compliance-based method as per **Annexure – B of Technical Proposal**. Bidders must ensure to comply all the fields given in **Annexure – B**. If a bidder is unable to comply in any of the given field, the proposal will be disqualified for further processing. The Financial Proposal of technically compliant firm will only be opened.

## 11. Bid Security

All bidders are required to submit an amount of bid security with their financial proposals @2% of Total Amount of financial proposal (inclusive of all applicable taxes, options etc.), as per the given financial proposal format, in the form of bank draft/ pay order in favor of HBFC. No bid will be considered as valid unless the Bid Security accompanies it. No interest will be payable by the HBFC on this deposit. Bid Security will be refundable on completion of bidding process or the award of contract to the successful bidder.

## 12. Award Criteria

The contract will be awarded to the successful bidder whose bid has been found technically and financially compliant and emerged as the "most advantageous bid". HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Purchase Order as per PPRA rules. HBFC reserves the right to award contract on itemized or overall lowest basis as the case may be.

## 13. Company's Right to Reject All the Bids

The Company reserves the right to annul the bidding process and reject bids at any time prior to award of contract as per PPRA Rules.



#### **14. Payment**

Payment will be made by HBFC after successful delivery and satisfactory completion certificate by HBFC. Advance Payment will only be made after submission of a Bank Guarantee from a AAA or AA rated Banks of Pakistan. Incase quoted in US Dollar, the payment will be made according to the exchange rate at the date of invoice.

#### **15. Code of Conduct**

It is the HBFC's policy to require that suppliers observe the highest standard of ethics during the procurement and execution of such contracts. Under Rule 19 of PPRA-2004, the Company can blacklist bidders found to be indulging in corrupt or fraudulent practices. Such barring action will be duly publicized and communicated to the PPRA.

#### **16. Integrity Pact**

Pursuant to Rule 7 of PPRA-2004, bidders will be required to sign an Integrity Pact in accordance with prescribed format attached hereto.

#### **17. Overriding Effect of PPRA-2004**

Wherever, in conflict with these documents the stipulation of PPRA-2004 will prevail.

**Bid Data Sheet**

S#	Details
1.	<b>Tender for Procurement of Misc. IT Hardware</b> Ref No. HBFC/HOK/GSD/2023/04
2.	<p><b><u>Contact Information and Communication</u></b> The contact detail for all correspondence in relation to this bid is as follows:</p> <p>Name: Asad Baber Khan Designation: Manager Procurement - GSD Email: <a href="mailto:asad.baber@hbfc.com.pk">asad.baber@hbfc.com.pk</a> Address: House Building Finance Company Limited, Head Office, 3<sup>rd</sup> Floor, Finance &amp; Trade Centre, Shahrah-e-Faisal, Karachi. Phone: +92 21 35641752</p> <p><b><u>For Technical Queries:</u></b></p> <p>Name: Mr. Asif Khan Designation: AVP - IT Email: <a href="mailto:asif.khan@hbfc.com.pk">asif.khan@hbfc.com.pk</a> Address: House Building Finance Company Limited, Head Office, 3<sup>rd</sup> Floor, Finance &amp; Trade Centre, Shahrah-e-Faisal, Karachi. Phone: +92 21 35641741</p>
3.	The bidder/Firm, who is blacklisted by any government organization will not be eligible to participate in the bidding/procurement process.
4.	The bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single Stage - Two Envelope procedure. Bids will be evaluated in detail on the compliance-based method as per <b>Annexure – B</b> of the <b>Technical Proposal</b> . Bidders must ensure to comply all the fields given in <b>Annexure – B</b> . If a bidder is unable to comply in any of the given fields, the proposal will be disqualified for further processing. The Financial Proposal of technically compliant firm will only be opened.
5.	The period of Bid validity will be 120 (One Hundred and Twenty) days after opening of the Bids.
6.	All bidders are required to submit an amount of bid security with their financial proposals <b>@2%</b> of Total Amount of financial proposal (inclusive of all applicable taxes, options etc.), as per the given financial proposal format, in the form of bank draft/ pay order in favor of HBFC. No bid will be considered as valid unless the Bid Security accompanies it. No interest will be payable by the HBFC on this deposit. Bid Security will be refundable on completion of bidding process or the award of contract to the successful bidder.
7.	The Company's address for the purpose of bid submission is:  <b>Head of General Services Department,</b> House Building Finance Company Limited, 3 <sup>rd</sup> Floor, Finance and Trade Centre, Shahrah-e-Faisal, Karachi, Pakistan Telephone No: 021- 35641752/39
8.	The deadline for submission of bids will be April 04, 2023 at 11:00 am. Technical Proposals will be opened on the same day at 11:30 am at the following address: House Building Finance Company Limited, 3 <sup>rd</sup> . Floor, Finance and Trade Centre, Shahrah-e-Faisal, Karachi –Pakistan.

# **Technical Proposal**

**Tender for Procurement of Misc. IT Hardware**

**Bid No. HBFC/HOK/GSD/2023/04**



# IT Hardware

1. Laptops
2. Desktops
3. Scanners
4. Network Access Storage (NAS)
5. UPS
6. Cisco Routers
7. Cisco Switches
8. Firewall
9. Expansion of MSA 2050
10. RAM for Servers
11. SAN (N+1)

**Compliance-Based Eligibility Criteria**

**IT Hardware – Desktop and Laptop**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered taxpayer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
3.	Bidder must have successfully completed at least three (03) projects similar in nature in the last three (03) years. Attach verifiable evidence					<b>Appendix - C</b>
4.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide comprehensive onsite support and warranty (onsite support, Parts, Labor, etc)					<b>Appendix - E</b>
5.	Bidder must submit an affidavit on an Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - H</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply with all the fields given here above.
- Bidder can participate in any or all hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.
- The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

**Specifications of Desktop Computer  
Quantity Required: 70**

S. No	Items	Specifications
1	Product	HP or equivalent
2	Processor	Intel Core i5 Processor (11 <sup>th</sup> Generation or better)
3	Memory	8 GB DDR4-3200 MHz RAM (1 x 8 GB)
4	Hard Drive	512 GB NVMe TLC SSD
5	LED Display	22" FHD LED Monitor (same Brand)
6	Keyboard and Mouse	USB Wired Keyboard & Mouse same Brand
7	Operating System	Windows 11 Pro (License) with DVD/USB
8	MS Office 2021	MS Office 2021 Standard Edition
9	Ports	USB Ethernet Wi-Fi
10	Power supply	240 W internal power supply, up to 92% efficiency, active PFC Energy efficient.
11	Warranty	03 Years Comprehensive onsite warranty & support (Parts, labor, etc) with Support backed by Principal

<ul style="list-style-type: none"> <li>• Desktop Computers will be delivered across the country in HBFC offices, POC along with addresses will be shared with the successful vendor.</li> </ul>
<ul style="list-style-type: none"> <li>• HBFC has the right to increase or decreases the number of Desktop Computers quantity as per requirement before issuing the Work Order.</li> </ul>
<ul style="list-style-type: none"> <li>• Win RAR license for Laptops/Desktops in the name of HBFC.</li> </ul>
<ul style="list-style-type: none"> <li>• The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.</li> </ul>

**Specifications of Laptop Computer  
Quantity Required: 30**

Technical Specification of Laptop		
S. No	Items	Specifications
1	Product	HP or Equivalent.
2	Processor	Intel Core i5 Processor (11 <sup>th</sup> Generation or better)
3	Memory	8 GB RAM
4	Hard Drive	512 SSD support up to 2 TB PCIe-4x4 2280 NVMe TLC SSD
5	Display	15.6" (inch) with Click pad Backlit spill-resistant Premium Keyboard
6	Communication Features	USB Bluetooth Ethernet Wi-Fi, Built-in web camera
7	Battery Backup	Minimum Three hours of backup Energy efficient
8	Operating System With (License)	Windows 11 Pro (License) with DVD/USB
9	MS Office 2021 (Standard)	MS Office 2021 (License) Standard Edition
10	Carrying Case	Original branded Bag
11	Warranty	03 Years Comprehensive onsite warranty & support (Parts, labor, etc) with Support backed by Principal.

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| <ul style="list-style-type: none"> <li>Laptop Computers will be delivered across the country in HBFC offices, POC along with addresses will be shared with successful vendors</li> </ul> |
| <ul style="list-style-type: none"> <li>HBFC has the right to increase or decreases the number of Laptop Computers quantity as per requirement before issuing the Work Order.</li> </ul>  |
| <ul style="list-style-type: none"> <li>Win RAR license for Laptops/Desktops in the name of HBFC.</li> </ul>  |
| <ul style="list-style-type: none"> <li>The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.</li> </ul>                                      |

**Compliance-Based Eligibility Criteria**

**IT Hardware - Scanner**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered taxpayer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
3.	Bidder must have successfully completed at least three (03) projects in the last three (03) years. Attach verifiable evidence					<b>Appendix - C</b>
4.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide warranty & support.					<b>Appendix - D</b>
5.	Bidder must have two (02) satisfied corporate clients with respect to operations, troubleshooting, and warranty support in offered product/hardware. Attach verifiable evidence					<b>Appendix - E</b>
6.	Bidder must submit an affidavit on an Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - F</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.

**Specifications of Scanners**  
**Quantity Required: 20**

Technical Specification for Scanner		
Items	Description	
Image Processing Function	Deskew, Cropping, Image emphasis, Error diffusion, Dither, Black & White Method, Dynamic threshold (iDTC), Static threshold, Advanced DTC, SDTC, De-Screen, Dropout color (Red / Green / Blue / White / None / Saturation / Custom), Automatic color detection, Multi-image output, Blank page detection, sRGB output, Split image, Front/Back Merging.	
Image Sensor Type	Color CIS (Contact Image Sensor) x 2 (front x 1, back x 1)	
Light Source	3 Color LED (Red / Green / Blue) x 2 (front x 1, back x 1)	
Optical Resolution	600 dpi	
Scanning Speed with ADF (A4, Portrait)	Simplex: 25 ppm ((200 dpi / 300 dpi)) Duplex: 50 ppm	
Warranty	03 Years Comprehensive onsite warranty & support (Parts, labor, etc) with Support backed by Principal.	

Scope of Work for Scanner	
<ul style="list-style-type: none"> <li>The successful bidder is responsible to deliver the Scanners across the country in the HBFC branch office network where required.</li> </ul>	
<ul style="list-style-type: none"> <li>HBFC has the right to increase and decrease the quantity/number of Scanners before issuing the Purchase order as per requirement.</li> </ul>	
<ul style="list-style-type: none"> <li>The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.</li> </ul>	

**Compliance-Based Eligibility Criteria**

**IT Hardware – Network Access Storage (NAS)**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered taxpayer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
3.	Bidder must have successfully completed at least three (03) projects in the last three (03) years. Please, attach the completed list of projects and clients' contact details for verification purposes.					<b>Appendix - C</b>
4.	Bidder must be a Level 1, Level 2, or equivalent partnership with the Original Equipment Manufacturer (OEM) for the last 03 years. Please, attach verifiable proof.					<b>Appendix - D</b>
5.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide warranty & support.					<b>Appendix - E</b>
6.	Bidder must submit an affidavit on an Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - F</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply with all the fields given here above.
- Bidder can participate in any or all hardware requirements.
- HBFC reserves the right to award Purchase Order on overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

## Specifications of Network Access Storage (NAS) Quantity Required: 01

NAS Storage Qty -1		
S. No	Parameter	Functionality
1	Required Capacity	Usable 50TB or above storage with RAID 6 and a hot spare.
2	Mandatory Compatibility	Compatible with Dell/ HPE and other well-known branded Servers and will be used for taking backups.
3	Architecture	The storage array should support dual, redundant, hot-pluggable, active-active array controllers for high performance and reliability.
4	Rackmount	NAS Controller Should be rack mounted.
5	Processor	The dual processor of Octa Core each. Shall be Intel Xeon Silver 4309Y at 2.8 GHz or more.
6	Memory	64 GB, Scalable to 384GB DDR4 RAM.
7	Hard Drives	Shall be supplied with a minimum of 10 x 8TB SAS drives in Raid 6 along with Hot Spare. Offered NAS Storage shall have separate dedicated 400GB or more SSD drives for the Operating system in Raid 1+0.
8	Storage expandability	1. Offered NAS controller shall be offered with at-least 16 internal LFF Slots. 2. Offered storage shall also have the capability to attach additional drive enclosures. NAS shall support at-least 300TB of external capacity using 10TB drives.
9	Network Connectivity	Min. 4 X 1Gbps auto-sensing NICs ports and shall be further scalable to adders of the 10Gbps ethernet port.
10	Protocols support	ISCSI, FTP, FTPS, CIFS/SMB 3.1.1, HTTP, HTTPS, NFS 4.1, WebDev etc.
11	Fault Tolerance for internal drives	Offered NAS shall support Raid 0, Raid 1, Raid 1+0, Raid 5, and Raid 6 for internal drives. Offered Raid controller shall have a minimum of 4GB flashback write cache.
13	Network Client Types Support	Should support Windows 10, Windows 2019 / 2022, SOLARIS, Linux, etc.
14	Operating System	Microsoft Windows / Linux.
16	File screening and quota Management	Offered NAS shall have support for file screening so that administrator can ensure that users shall not able to store unwanted files on offered NAS device.
		Offered NAS shall have Quota management for both Volume and Directory.
		Hardware for both File screening, as well as Quota management, shall be provided.
17	File Management	Shall have the flexibility to expire or move files to different folders / Locations /Volumes/drives on the basis of policies like a day of creation/modification/access on the basis of file pattern like an extension.
18	SAN storage (iSCSI based)	Integrated iSCSI for block access over LAN.
19	Snapshots	Point-in-time copies of your data to guard against data corruption.
20	Encryption and compression	Shall have support for encryption and Compression. License for both of same shall be offered.
21	Cloud Integration	Offered NAS shall be able to be compatible /integrate with Azure or AWS.
21	Replication	Offered NAS shall also be supported with leading NAS replication hardware in the industry and shall also have a 100TB license for replication through DFS-R.
22	Web Based Management	Shall have a web-based interface to manage and monitor system health, capacity, performance, hardware events, quotas, snapshots, authentication, and network services.





## House Building Finance Company

23	Capacity Insights	Capacity planning with a granular historical utilization dashboard with growth rate and usage trends.
24	Power Supply and FAN.	Offered NAS shall also have Hot Plug redundant power supply and FAN.
25	Warranty	03 Years Comprehensive onsite warranty & support (Parts, labor, etc) with Support backed by Principal.
The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.		

**Compliance Based Eligibility Criteria**

**IT Hardware – UPS**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
3.	Bidder must have successfully completed at least three (03) projects in the last three (03) years. Please, attach the completed list of projects and clients' contact details for verification purposes.					<b>Appendix - C</b>
4.	Bidder must be a Level 1, Level 2, or equivalent partnership with the Original Equipment Manufacturer (OEM) for the last 03 years. Please, attach verifiable proof.					<b>Appendix - D</b>
5.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide warranty & support.					<b>Appendix - E</b>
6.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - F</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.

## Specifications of UPS QTY - 04

Technical Specification of 1 KVA UPS		
S. No	Items	Specifications
1	Rating	1-KVA
2	Line Interactive	Sine Wave UPS
3	Protection	Auto warning signs such as battery mode, low battery, overload, and other errors Protection against short circuits, backup feed, etc.
4	Backup	Required backup time 10-15 min.
5	Accessories	Must be delivered along with all standard accessories
6	Warranty	01 Years Comprehensive onsite warranty & support (Parts, labor, Batteries etc) with Support backed by Principal.

<ul style="list-style-type: none"><li>• Delivery of Three (03) Regional offices (Karachi, Lahore, and Islamabad)</li><li>• HBFC has the right to increase or decreases the number of UPS quantity as per requirement before issuing the Work Order.</li></ul>
<ul style="list-style-type: none"><li>• The bidder is responsible to install and configuration of the UPS(s).</li></ul>

**Compliance Based Eligibility Criteria**

**IT Hardware – Routers**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
7.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
8.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
9.	Bidder must have successfully completed at least three (03) projects in the last three (03) years. Please, attach the completed list of projects and clients' contact details for verification purposes.					<b>Appendix - C</b>
10.	Bidder must be a Level 1, Level 2, or equivalent partnership with the Original Equipment Manufacturer (OEM) for the last 03 years. Please, attach verifiable proof.					<b>Appendix - D</b>
11.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide warranty & support.					<b>Appendix - E</b>
12.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - F</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.



Specification for Router Cisco C1121-4P with Sec/K9 or Equivalent Required: 03		
S. No	Description	Compliance (Yes / No)
1	SD-WAN IPsec throughput - 1426 Mbps	
2	SD-WAN IPsec throughput (IMIX) - 338 Mbps	
3	SD-WAN overlay tunnels - 200	
4	IPv4 forwarding throughput (IMIX) - 1372 Mbps	
5	IPsec throughput (multi tunnel, IMIX) – 370 Mbps	
6	Number of IPsec IPv4 tunnels - 100	
7	DRAM/flash - 4 GB	
8	Number of ACLs per system – 4K	
9	Number of IPv6 routes - 260	
10	Number of IPv4 routes – 280	
11	Number of NAT sessions - 100K	
12	LAN Ports – 04	
13	WAN Ports - 02	

Scope of Work for Routers	
S. No.	Description
1	The is responsible to deliver the switches to Primary and Disaster Recovery (DR) Sites (across the country)
2	The bidder is responsible for the Installation, and Configuration of the router as per HBFC requirements of HBFC during the warranty period.
3	A successful Firm will be responsible for providing the documentation, including HBFC specific deployment guide.
4	HBFC has the right to increase or decreases the Router quantity as per requirement before issuing the Work Order.
5	At least three (03) years comprehensive warranty (Onsite technical Support, Labor, and Parts) with Support backed by OEM.
6	The bidder is responsible to visit HBFC’s Head office for a pre-bid meeting with technical staff.

**Compliance-Based Eligibility Criteria**

**IT Hardware – Switches**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
13.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
14.	The quoted product must be of a reputable, well-known international brand. Please, attach a valid Original Equipment Manufacturer (OEM) Authorization Letter addressing HBFC against this tender.					<b>Appendix - B</b>
15.	Bidder must have successfully completed at least three (03) projects in the last three (03) years. Please, attach the completed list of projects and clients' contact details for verification purposes.					<b>Appendix - C</b>
16.	Bidder must be a Level 1, Level 2, or equivalent partnership with the Original Equipment Manufacturer (OEM) for the last 03 years. Please, attach verifiable proof.					<b>Appendix - D</b>
17.	Bidder must attach a list of offices/branches in major cities i.e. Karachi, Islamabad, and Lahore to provide countrywide warranty & support.					<b>Appendix - E</b>
18.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - F</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all Hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.

**Specifications of Switches  
Quantity Required: 02  
Cisco or Equivalent**

Specification for Switch		
S. No.	Items	Description
1	Ethernet Ports	24 x 10/100/1000 BASE-T Copper Ports
2	Uplink Port	4 x 10G Fixed Fiber Uplink with SFPs
3	DRAM	512 MB
4	Flash	256 MB
5	Switching capacity with stacking	128 Gbps
6	Forwarding rate	41 Mbps
7	Forwarding Bandwidth	64 Gbps
8	Features	The switch must support both CLI & Web interface options for configuration purposes.
		VLAN Supported up to 4094
		The switch must include LACP, PAGP, and VLAN (VLAN Trunking Protocol) feature
		The switch must support all security authentication features (ACLS, Port-based ACLS, SSH, SNMPV3, TACAS+ & Radius Authentication, IDS, Mac authentication
		The switch must support redundancy features such as (RSTP, MSTP, PVRST+ Auto port recovery, and Link Monitoring.
		Per-port broadcast, multicast, and unicast storm control
		Warranty: 03 Years Comprehensive onsite warranty & support (Parts, labor, etc) with Support the backed by Principal.

Scope of Work for Network Switches	
S. No.	Description
1	The is responsible to deliver the switches to Primary and Disaster Recovery (DR) Sites.
2	The bidder is responsible for the Installation, and Configuration of Network Access Switches as per HBFC requirements of HBFC during the warranty period.
3	A successful Firm will be responsible for providing the documentation, including HBFC specific deployment guide.
4	HBFC has the right to increase or decreases the number of Switch quantity as per requirement before issuing the Work Order.
5	The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

**Compliance Based Eligibility Criteria**

**IT Hardware – Firewall**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The bidder shall be 1 <sup>st</sup> level partnership (or equivalent level) partner of quoted Firewall.					<b>Appendix - B</b>
3.	The bidder must have implemented at least 03 projects of the brand i.e. (Fortigate/ Cisco/etc.) during the last 3 Years.					<b>Appendix - C</b>
4.	The bidder must have certified skilled resources locally available, especially for firewall configuration and security settings and for providing support. A list of support personnel should be attached as prescribed.					<b>Appendix - D</b>
5.	The bidder must attach a list of offices/branches in major cities at least Karachi, Islamabad & Lahore.					<b>Appendix - E</b>
6.	The bidder must comply with all the requirements of the Scope of Work as given in the table below.					<b>Appendix - F</b>
7.	The bidder must comply with all the requirements of Technical Specifications as given in the table below.					<b>Appendix - G</b>
8.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - H</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure. Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all Hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.
- The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.



## Specifications of Firewall Quantity Required: 04

Firewall Fortigate 400 E or Equivalent (Primary & DR Site)	04
<b>HBFC has the right to increase or decreases the number of Firewalls as per requirement before issuing the Work Order.</b>	
The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.	

<b>Technical Specification of Firewall (Fortigate or Equivalent)</b>				
S.No	ITEM DESCRIPTION			
1	<b>Hardware</b>	Brand	Fortinet OR Equivalent	
		GE RJ45 Ports	14 + more	
		GE RJ45 HA/MGMT Ports	2	
		GE SFP Slots	6 + more	
		10 GE SFP+ Slots	3 + more	
		10 GE SFP+ Forti-Link Slots	3 + more	
		Console Port	1	
		USB Port	1	
	<b>Performance</b>	Firewall Throughput (1518/512/64 bytes UDP)	79.5 / 78.5 / 70 Gbps	
		IPS Throughput	10 Gbps + more	
		Firewall Throughput (Packets per Second)	103 Mbps + more	
		Concurrent Sessions (TCP)	7.5 Million + more	
		New Sessions/Second (TCP)	470 000 + more	
		Firewall Policies	9900 + more	
		IPsec VPN Throughput	52 Gbps + more	
		SSL-VPN Throughput	3.2 Gbps + more	
		Concurrent SSL-VPN Users	4900 + more	
		SSL Inspection Throughput	6 Gbps + more	
		Gateway-to-Gateway IPsec VPN Tunnels	1950 + more	
		CAPWAP Throughput (HTTP 64K)	62 Gbps + more	
Client-to-Gateway IPsec VPN Tunnels	49000 + more			
Application Control Throughput (HTTP 64K)	26 Gbps + more			
Virtual Domains	10/10			
<b>Dimensions</b>	Form Factor	Rack Mount, 1 RU		

**Compliance-Based Eligibility Criteria**

**IT Hardware – Expansion of MSA 2050**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered taxpayer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The bidder shall be 1 <sup>st</sup> level partnership (or equivalent level) partner of quoted Firewall.					<b>Appendix - B</b>
3.	The bidder must have implemented at least 03 projects of the brand i.e. (Fortigate/ Cisco/etc.) during the last 3 Years.					<b>Appendix - C</b>
4.	The bidder must have certified skilled resources locally available, especially for firewall configuration and security settings and for providing support. A list of support personnel should be attached as prescribed.					<b>Appendix - D</b>
5.	The bidder must attach a list of offices/branches in major cities at least Karachi, Islamabad & Lahore.					<b>Appendix - E</b>
6.	The bidder must comply with all the requirements of the Scope of Work as given in the table below.					<b>Appendix - F</b>
7.	The bidder must comply with all the requirements of Technical Specifications as given in the table below.					<b>Appendix - G</b>
8.	Bidder must submit an affidavit on an Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization.					<b>Appendix - H</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply with all the fields given here above.
- Bidder can participate in any or all Hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.

### Specifications of Expansion of MSA 2050

S. No.	Item	Description	Quantity
1	Storage HDD	HPE MSA (2050) 2.4TB 12G SAS 10K SFF (2.5in) Enterprise 512e.	12
2	MSA 2050	HPE MSA 2050 SFF (24 x HDD) Enclosure with 2x HPE External Mini SAS 1m Cable Expansion of existing bay/cage of MSA 2050 with Installation and configuration.	01

### Scope of Work for Expansion of MSA 2050

S. No.	Description
1	The is responsible to deliver the quoted product to Primary) Site.
2	The bidder is responsible for the Installation, and Configuration of the quoted product as per HBFC requirements of HBFC during the warranty period.
3	A successful Firm will be responsible for providing the documentation, including HBFC specific deployment guide.
4	HBFC has the right to increase or decreases the number of Switch quantity as per requirement before issuing the Work Order.
5	Three (03) years comprehensive warranty (Onsite technical Support with configuration and troubleshooting, Labor, and Parts) with Support backed by OEM.
6	The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

**Compliance-Based Eligibility Criteria**

**IT Data Centre - SAN Storage**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
9.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
10.	The bidder shall be 1 <sup>st</sup> level partnership (or equivalent level) partner of quoted Firewall.					<b>Appendix - B</b>
11.	The bidder must have implemented at least 03 projects of the brand i.e. (Fortigate/ Cisco/etc.) during the last 3 Years.					<b>Appendix - C</b>
12.	The bidder must have certified skilled resources locally available, especially for firewall configuration and security settings and for providing support. A list of support personnel should be attached as prescribed.					<b>Appendix - D</b>
13.	The bidder must attach a list of offices/branches in major cities at least Karachi, Islamabad & Lahore.					<b>Appendix - E</b>
14.	The bidder must comply with all the requirements of the Scope of Work as given in the table below.					<b>Appendix - F</b>
15.	The bidder must comply with all the requirements of Technical Specifications as given in the table below.					<b>Appendix - G</b>
16.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - H</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all Hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.



SAN Solution (N +1)	The bidder is responsible to provide the N +1 solution of the existing SAN (with 35 HDD of 2.4 TB), the existing MSA 2050 is installed and configured in the HBFC network.	01
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**Technical Specification for Failover SAN  
(compatible with Existing MSA 2050)**

Feature	Description
Model	Existing MSA 2050 with Provision 34 HDD of 2.4 TBB 16Gb Fiber Channel SFF Storage
Form Factor	2U rack. 24 SFF drive bays.
Additional Enclosure	HPE MSA 2060 SAS 12G 2U 24-disk SFF Drive Enclosure
Storage Controller	2 HPE MSA 2060 FC Controller included
Caching SSDs	6 x HPE MSA 1.92TB SAS 12G Read Intensive SFF (2.5in) M2 3yr Wty SSD (Approx. 7TB Usable on Raid 5 + 1 Hotspare)
Capacity Drives	34x HPE MSA 2.4TB SAS 12G Enterprise 10K SFF (2.5in) M2 3yr Wty HDD
Host interface	16Gb FC (4 Ports per controller)
Transceivers	2 x HPE MSA 16Gb Short Wave Fibre Channel SFP+ 4-pack Transceiver
Management License	HPE MSA Advanced Data Services LTU
Bezel Kit	HPE Bezel Lock Kit
Racking	Rackmount kit
Warranty	Three (03) years comprehensive warranty (Onsite technical Support with configuration and troubleshooting, Labor, and Parts) with Support backed by OEM.
The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.	

**Scope of Work for SAN (N+1) Solution**

S. No.	Description
1	The is responsible to deliver the quoted product to Primary Site.
2	The bidder is responsible for the Installation, and Configuration of the quoted product with N+1 (Existing MSA – 2050) as per HBFC requirements of HBFC during the warranty period.
3	A successful Firm will be responsible for providing the documentation, including HBFC specific deployment guide.
4	HBFC has the right to increase or decreases the quantity as per requirement before issuing the Work Order.
5	Three (03) years comprehensive warranty (Onsite technical Support with configuration and troubleshooting, Labor, and Parts) with Support backed by OEM.
6	The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

**Compliance-Based Eligibility Criteria**

**IT Data Centre – RAM for Servers**

S. No.	Criteria	Compliance		Evidence Provided		Attach Evidences as Under
		Yes	No	Yes	No.	
1.	The bidder must be a registered tax payer and must appear on the Active Taxpayer List.					<b>Appendix - A</b>
2.	The bidder shall be 1 <sup>st</sup> level partnership (or equivalent level) partner of quoted Firewall.					<b>Appendix - B</b>
3.	The bidder must have implemented at least 03 projects of the brand i.e. (Fortigate/ Cisco/etc.) during the last 3 Years.					<b>Appendix - C</b>
4.	The bidder must have certified skilled resources locally available, especially for firewall configuration and security settings and for providing support. A list of support personnel should be attached as prescribed.					<b>Appendix - D</b>
5.	The bidder must attach a list of offices/branches in major cities at least Karachi, Islamabad & Lahore.					<b>Appendix - E</b>
6.	The bidder must comply with all the requirements of the Scope of Work as given in the table below.					<b>Appendix - F</b>
7.	The bidder must comply with all the requirements of Technical Specifications as given in the table below.					<b>Appendix - G</b>
8.	Bidder must submit an affidavit on a Rs.200/- Stamp Paper that they have not been blacklisted or debarred by any organization					<b>Appendix - H</b>

**Note:**

- Bids will be evaluated in terms of Rule 36 (b) of PPRA Rules. i.e., Single stage - two envelope procedure.
- Bidder must ensure to comply all the fields given here above.
- Bidder can participate in any or all Hardware requirements.
- HBFC reserves the right to award Purchase Order in overall or itemized basis as the case may be.
- Bidders must place their provided evidences as Appendix (clearly marked).
- Purchase Order will be awarded to the successful bidder(s) whose bid has been found technically and financially compliant and emerged as the most advantageous bid.
- HBFC has the right to deduct the items or quantity of items as per HBFC requirements before issuing the work/Purchase Order.
- The bidder is responsible to visit HBFC's Head office for a pre-bid meeting with technical staff.

## Specifications of Up-gradation of RAM & HDD

S. No.	Item	Description	Quantity
1	RAM – 32 GB	HPE 32GB (1x32) Dual Rank x4 DDR4-2666 CAS-19-19-19 Registered Smart Memory Kit with Installation and required training.	19
2	RAM - 16 GB	HPE 16GB (1x16GB) Dual Rank x8 DDR4-2666 CAS-19-19-19 Registered Smart Memory Kit with installation.	10
3	Storage HDD	HPE MSA (2050) 2.4TB 12G SAS 10K SFF (2.5in) Enterprise 512e.	12
4	MSA 2050	HPE MSA 2050 SFF (24 x HDD) Enclosure with 2x HPE External Mini SAS 1m Cable Expansion of existing bay/cage of MSA 2050 with Installation and configuration.	01
5	SAN Solution (N +1)	The bidder is responsible to provide the N +1 solution of the existing SAN (with 35 HDD of 2.4 TB), the existing MSA 2050 is installed and configured in the HBFC network.	01

Scope of Work for RAM and Storage	
S.	Description
1	The Bidder will be responsible for the proper installation expansion of RAMs in existing servers (DL – Servers).
2	The successful Firm will be responsible to install and configure the SAN Switch in HA mode.
3	Three (03) years comprehensive warranty (Parts, Labor, and onsite support), quoted memory should be backed by OEM and must be covered under valid support SLA of existing servers.
4	The successful bidder will be responsible for the installation and configuration of the above-mentioned RAM & hard drives in the existing Servers / MSA 2050 the for expansion of usable storage.
5	Quoted Storage enclosure and Hard drives should be backed by OEM and must be covered under valid support SLA of existing SAN Storage and further increases 20TB usable capacity with Raid6 in existing
6	HBFC has the right to increase or decreases the number of Switch quantity as per requirement before issuing the Work Order.
7	The bidder is responsible to provide N +1 solution with the existing MSA 2050 model along with enhanced storage and hardware if required.
8	The bidder is responsible check the connectivity of both MSA(s) with failover SAN switches including Fiber Channels, Cables, Switch ports, etc.
9	The bidder is responsible to visit HBFC’s Head office for a pre-bid meeting with technical staff.
<p>The bidder will quote the above items after the visit to the HBFC office and pre-bid meeting with the IT team of HBFC, to check the model and configuration, otherwise, HBFC will not take responsibility if the bidder quoted the wrong item will be quoted from the vendor end.</p>	



**Bid Form**

(To be printed on bidder's letterhead)

**To:**

**The Head General Services Department,  
House Building Finance Company Limited,  
3<sup>rd</sup> Floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi, Pakistan.**

**Tender for Procurement of Misc. IT Hardware**

Dear Sir,

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we the undersigned, offer to supply and deliver the required item or services in conformity with the said bidding documents as may be ascertained in accordance with the Technical Proposal and Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the services in accordance with the schedule specified in the Technical Requirements and Specifications.

We agree to abide by this Bid for a period of 120 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

If the Bid is accepted then until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2023

\_\_\_\_\_  
[Seal & signature]

\_\_\_\_\_  
[In the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_



**Integrity Pact**

**Tender for Procurement of Misc. IT Hardware**

[Bidder Name] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Pakistan (GoP) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoP) through any corrupt business practice.

Without limiting the generality of the foregoing, [Bidder Name] represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP, except that which has been expressly declared pursuant hereto.

[Bidder Name] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with GoP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Bidder Name] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to GoP under any law, contract or other instrument, be voidable at the option of GoP.

Notwithstanding any rights and remedies exercised by GoP in this regard, [Bidder Name] agrees to indemnify GoP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GoP in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by [the Bidder] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GoP.

***For and On Behalf Of***

\_\_\_\_\_

***Signature:*** \_\_\_\_\_

***Name:*** \_\_\_\_\_

**Non-Disclosure Agreement**

**Tender for Procurement of Misc. IT Hardware**

1. This Non-Disclosure Agreement exists between [Bidder] (hereinafter referred to as “RECIPIENT”) and House Building Finance Company.
2. This agreement serves to protect confidential information develop and owned by HBFC which will be used by the bidder from the Work order till during the contract/SLA period under the following terms.
3. "Confidential Information" means any information directly or indirectly concerning, or related to the: Information about the activities of the HBFC.
4. Information about the above-mentioned categories in Project by HBFC, including but not limited to: Policies, Procedures, Business, Rules, Validation, Checks, all project related information Process followed etc.
5. Information about HBFC, above-mentioned categories in project as per RFP.
6. Any other information the recipient having obtained from HBFC deliberately or otherwise during the course if this exercise.
7. Confidential Information and Intellectual Property may be Oral, written, electronic or other machine-readable form.
8. Translated from the original, modified, updated, or altered Originated or obtained by HBFC.
9. Recipient shall protect the disclosed Confidential Information by using the same degree of care to prevent the unauthorized use, dissemination or publication of the Confidential Information as the recipient uses to protect its own Confidential Information of a similar nature.
10. Recipient must ensure the secure custody of the Confidential Information and must take all reasonable precautions to prevent the access, use or disclosure of this information by third parties.
11. Recipient shall not disclose or attempt to disclose any Confidential Information to any person or entity other than its consultants and legal advisors who need access to such Confidential Information, and shall assure that all such persons treat the Confidential Information in accordance with all of the terms hereof.
12. Recipient shall not make or take any copies of Confidential Information, unless previously approved by Disclosure.
13. Recipient shall not use or attempt to use any of the Confidential Information for his/her own benefit or for the benefit if any other person or entity.
14. Recipient shall not be authorized to use or process the Confidential Information upon the date that his/her services to HBFC are completed or terminated.
15. Recipient shall promptly return the Confidential Information, or certify in writing to the complete destruction thereof, as directed by HBFC in writing.
16. The laws of Pakistan shall govern the interpretation and enforcement of this Agreement.
17. Recipient shall be bound by conditions until released in writing by HBFC.

**Agreed to and Accepted by**

**House Building Finance Company**

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(Signature of Authorized Representative)

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(Signature of HBFC Authorized officials)

# **Financial Proposal**

**Tender for Procurement of Misc. IT Hardware**

**Bid No. HBFC/HOK/GSD/2023/04**



**Financial Proposal**

**Bidders must quote for any or all IT hardware on their official company letter head.**

**Total Amount in Words:** \_\_\_\_\_

**Bid Security @ 2% of Total Amount (Inclusive of all applicable taxes):** \_\_\_\_\_



### Contact Form

Company / Bidder Name: M/s \_\_\_\_\_

Name of CEO / Managing Director / Manager Operations: \_\_\_\_\_  
*(As mentioned in the CNIC)*

CNIC No. of CEO / MD / MO: 

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*(Please provide a clear copy of CNIC)*

Head Office Address: \_\_\_\_\_

Official Email Address: \_\_\_\_\_

Contact Info. \_\_\_\_\_

\_\_\_\_\_  
Company Stamp and Authorized Signature