

REQUEST FOR QUOTATION
(Works and Services)

RFQ Reference No.	HBFC/HOK/GSD/PMD1
Description	Renovation and Maintenance Works in Karachi – II Branch
Date of Issue	November 04, 2020
Date of Submission of Quotations	November 09, 2020
Place of Work / Delivery	HBFC Karachi – II Branch
Contact Person & Telephone	Mr. Muhammad Asif, GSD Department

S. No.	Description	Unit	Quantity
1	Fire Extinguisher 5 Kg Cylinders	Nos	2
2	Removal of existing tiles and installation of new Porcelain tiles and plumbing works	Sft	24
3	Paint 2 Coats Matt Finish (ICI/Berger/Nippon)	sft	3000
4	Aluminum frame with 1"channel 6"height with Mesh at steps to close the openings	Sft	25
5	Frost Paper at Glass	Sft	80
6	PVC Cladding in BM Room	Sft	100
7	Supply and Installation of & Watt LED ceiling lights	Nos	15
8	Supply and Installation of MCB at Power Meter with 100 Amp breaker	Lump sum	1
9	Supply and Installation Distribution Board at Mezzanine Floor to cover the whole electrification of floor with appropriate ratings	Lump sum	1
10	Marble Top for kitchen	Sft	10
11	Wooden cabinets with laminated boards in Kitchen	sft	24
12	Closure of Window openings at ground floor back side using wooden frame and hard board	sft	50
13	Roller blinds at mezzanine floor	sft	110
14	25mm 4 core power cable from meter to DBs	Rft	70

General Terms & Conditions:

1. Sales/Income tax registration number must be provided and written on the quotation.
2. Work of this order is subject to final inspection at the time of completion.
3. HBFC reserves the right to cancel any or all the above work if material or required work is not found in accordance with the specification or if the completion is delayed.
4. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
5. General Sales Tax will be paid on applicable items only as per relevant authorities requirements.
6. Penalty at the rate of 5% per month on actual cost will be imposed on delayed completion / delivery.
7. The rate / item cost will be final and no change what so ever will be accepted.

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8. Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
9. HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Work Order, without assigning any reason as per PPRA rules.
10. Invoice should be submitted to General Services Department, Head Office, HBFC.
11. No advance shall be paid. 100% payment will be made after successful completion of assignment
12. No subletting in any case / item / form will be allowed.

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Manager Procurement - GSD