



HOUSE BUILDING FINANCE COMPANY LIMITED

## REQUEST FOR QUOTATION (Supply of Goods)

<b>RFQ Reference No.</b>	HBFC/HOK/GSD/2021/RFQ/0025
<b>Description</b>	Procurement of Online Video Conferencing Solution
<b>Date of Issue</b>	September 21, 2021
<b>Date of Submission of Quotations</b>	September 23, 2021
<b>Place of Delivery</b>	HBFC, Head Office
<b>Contact Person &amp; Telephone</b>	Mr. Asad Baber Khan - Manager Procurement

S. No.	Description	Required Qty.														
1	<p><b>Online Video Conferencing Solution</b></p> <p>Features Requirement:</p> <table border="1"><thead><tr><th>Video Camera</th><th>Audio Speaker</th></tr></thead><tbody><tr><td>Wide Angle Camera View</td><td>Bluetooth Connectivity</td></tr><tr><td>Auto Focus Capability</td><td>Suitable for Large Group Meetings</td></tr><tr><td>1080p resolution</td><td>Echo Cancellation</td></tr><tr><td>Camera Pan and Tilt Capability</td><td>Noise Reduction</td></tr><tr><td>Zooming Capability</td><td>LED Display</td></tr><tr><td>Plug n Play Capability</td><td>Built-in Microphone</td></tr></tbody></table> <p>With all standard accessories With 01 Year Warranty and Support</p>	Video Camera	Audio Speaker	Wide Angle Camera View	Bluetooth Connectivity	Auto Focus Capability	Suitable for Large Group Meetings	1080p resolution	Echo Cancellation	Camera Pan and Tilt Capability	Noise Reduction	Zooming Capability	LED Display	Plug n Play Capability	Built-in Microphone	01System
Video Camera	Audio Speaker															
Wide Angle Camera View	Bluetooth Connectivity															
Auto Focus Capability	Suitable for Large Group Meetings															
1080p resolution	Echo Cancellation															
Camera Pan and Tilt Capability	Noise Reduction															
Zooming Capability	LED Display															
Plug n Play Capability	Built-in Microphone															

### General Terms & Conditions:

1. Delivery must be made within three (03) days after issuance of the Purchase Order to the successful supplier.
2. NTN registration number must be provided and written on the quotation.
3. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
4. Penalty at the rate of 5% per month on actual cost will be imposed on delayed delivery.
5. The rate / item cost will be final and no change what so ever will be accepted.
6. Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
7. HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Purchase Order as per PPRA Rules.
8. Invoice should be submitted to General Services Department, Head Office, HBFC.
9. No advance shall be paid. 100% payment will be made after successful completion of assignment
10. No subletting in any case / item / form will be allowed.
11. HBFC reserves the right to issue Purchase Order on Itemized Lowest or Overall Lowest basis if deemed necessary.
12. HBFC reserves the right to cancel any item or annul the entire bidding process as per PPRA Rules.

Manager Procurement GSD



Page 1 of 1

**House Building Finance Company Limited**

Head Office: 3<sup>rd</sup> Floor, Finance & Trade Center, Shahrah-e-Faisal, Karachi-74400, Pakistan. Tel: 021-35641752

www.hbfc.com.pk