



HOUSE BUILDING FINANCE COMPANY LIMITED

REQUEST FOR QUOTATION (Supply of Goods)

RFQ Reference No.	HBFC/HOK/GSD/2021/RFQ/0012
Description	Procurement of 01 KVA UPS for Central Region
Date of Issue	July 01, 2021
Date of Submission of Quotations	July 02, 2021
Place of Delivery	UPS will be delivered to designated branches of HBFC Central Region. List will be provided along with the PO
Contact Person & Telephone	Mr. Asad Baber Khan – Manager Procurement

S. No.	Description	Required Qty.
1	<p><u>Supply of 01 kVA UPS as per below standard specs and requirements:</u></p> <p>Rating: 1 kVA Line Interactive, Sine Wave IPS Auto warning sign such as battery mode, low battery, overload and other errors Protection against short circuit, backup feed etc. Required backup time 10-15 min. Must be delivered along with all standard accessories 01 Year On-site Warranty (Parts and Labor)</p> <p>Note:</p> <p>Transport and cartage will be the responsibility of the successful vendor to all designated location of HBFC branches. Address list will be provided along with the Purchase Order.</p>	18 Units

General Terms & Conditions:

1. NTN registration number must be provided and written on the quotation.
2. Acceptance of required UPS is subject to final inspection at the time of delivery by the concerned HBFC branches / official.
3. HBFC reserve the right to cancel any or all the above cited UPS if not found in accordance with the specification or if the delivery is delayed.
4. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
5. Penalty at the rate of 5% per month on actual cost will be imposed on delayed delivery.
6. The rate / item cost will be final and no change what so ever will be accepted.
7. Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
8. HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Purchase Order, without assigning any reason.
9. Invoice should be submitted to General Services Department, Head Office, HBFC.
10. No advance shall be paid. 100% payment will be made after successful completion of assignment
11. No subletting in any case / item / form will be allowed.
12. HBFC reserves the right to issue Purchase Order on Itemized Lowest or Overall Lowest basis if deemed necessary.
13. HBFC reserves the right to cancel any item or annul the entire bidding process as per PPRA Rules.


Manager Procurement - GSD



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