



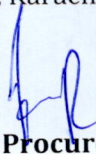

## REQUEST FOR QUOTATION (Disposal of Unserviceable Items)

<b>RFQ Reference No.</b>	HBFC/HOK/GSD/RFQ/03
<b>Description</b>	Disposal of Un-Serviceable Items Placed at Head Office
<b>Date of Issue</b>	Sep 01, 2023
<b>Extended Date of Submission of Bids</b>	Sep 13, 2023 @11:30 am, Opening of Bids @ 11:45 at FTC
<b>Place of Disposal</b>	Head Office: 3 <sup>rd</sup> Floor, Finance & Trade Center, Shahrah-e-Faisal, Karachi.

S. No.	Description	Quantity
01	Visitor Chair	143 Units
02	Revolving Chair	17 Units
03	Fax Machine	01 Units
04	Printer	11 Units
05	Wooden Door with Frame	07 Units
06	Side Rack Glass	01 Units
07	Rostrum	01 Units

### General Terms & Conditions:

1. All government taxes & levies etc. will be borne by the buyer.
2. All applicable taxes, if any, will have to be deposited by the successful bidder over and above offered price and shall not be deductible from the offered price / value.
3. Successful buyer / company will be responsible to make full payment within three working days and lift the items at their own risk and responsibility from the site. Failure to which Bank Draft / Pay Order of the Bid Security will be forfeited and no claim will be acknowledged whatsoever.
4. Disposal of the Un-Serviceable items is subject to "As is, Where is" basis and HBFC shall take no responsibility in respect of its condition / functionality thereof.
  1. Preview/inspection of Un-Serviceable items may be carried out from Sep 01, 2023 to Sep 06, 2023 from 10:00am to 5:00pm from Monday to Friday at HBFC Head Office, 3<sup>rd</sup> Floor, Block-C, FTC, Shahrah-e-Faisal, Karachi taking prior appointment with the following person of contact:
    - Name: Mr. Mansoor Ahmed
    - Designation: Account Assistant
    - Email: mansoor.ahmed@hbfc.com.pk
    - Address: HBFC Head Office, 3<sup>rd</sup> Floor, Block-C, FTC, Shahrah-e-Faisal, Karachi.
    - Phone: 0345-2476725 / 02135641752

  
  
**JO Procurement-GSD**