



HOUSE BUILDING FINANCE COMPANY LIMITED

**REQUEST FOR  
QUOTATION  
(Works and Services)**

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|---|---|
| <b>RFQ Reference No.</b>                | HBFC/HOK/GSD/RFQ/0009   |
| <b>Description</b>                      | Cost of Funds for HBFCL   |
| <b>Date of Issue</b>                    | April 26, 2021  |
| <b>Date of Submission of Quotations</b> | April 30, 2021 before 11:00am   |
| <b>Place of Delivery</b>                | 3rd floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi, Pakistan. |
| <b>Contact Person &amp; Telephone</b>   | Ms. Uroosa Baig   |

| S. No. | Item Specification / Description   |
|--------|--|
| 1.     | <b>Scope of Work:</b> Calculation of Cost of Funds from financial year 2017 to 2020 with detail working to be reviewed by SPB. Only Chartered Accountant Firm eligible as per panel of Auditors notified by SBP. |

**General Terms & Conditions:**

1. Sales and Income tax registration number must be provided and written on the quotation.
2. HBFC reserves the right to cancel any or all the above work if material or required work is not found in accordance with the specification or if the completion is delayed.
3. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice after completion of above entire assignment, justified assumption and basis.
4. General Sales Tax will be paid on applicable items only as per relevant authorities' requirements.
5. The rate cost will be final and no change what so ever will be accepted.
6. Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
7. HBFC reserves the right to change / alter / remove any service/assignment before the award of Work Order, without assigning any reason.
8. Invoice should be submitted to General Services Department, Head Office, HBFC.



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Manager Procurement - GSD