



HOUSE BUILDING FINANCE COMPANY LIMITED

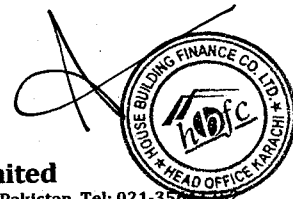
REQUEST FOR QUOTATION
(Works and Services)

RFQ Reference No.	HBFC/HOK/GSD/RFQ/0022
Description	Procurement of 17 Units of 01 KVA UPS for Branch Offices South Region
Date of Issue	September 10, 2021
Date of Submission of Quotations	September 14, 2021
Contact Person & Telephone	Mr. Asad Baber Khan, Manager Procurement Telephone: +92-21-35641752, Mobile: +92-333-3068035

S. No.	Description	Unit	Quantity
1.	Supply of 01 KVA UPS as per below standard specs and requirements: -Rating: 1 kVA -Line Interactive, Sine Wave IPS -Auto warning sign such as battery mode, low battery, overload and other errors -Protection against short circuit, backup feed etc. -Required backup time 10-15 min. -Must be delivered along with all standard accessories 17 Units -01 Year On-site Warranty (Parts and Labor)	Each	17

General Terms & Conditions:

1. Sales/Income tax registration and NTN Certificate (Mandatory) and number must be provided and written on the quotation.
2. Acceptance of required UPS is subject to final inspection at the time of delivery by the concerned HBFC branches /official.
3. Transport and cartage will be the responsibility of the successful vendor to all designated location of HBFC branches in South Region. Address list will be provided along with the Purchase Order
4. HBFC reserve the right to cancel any or all the above cited UPS if not found in accordance with the specification or if the delivery is delayed.
5. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
6. General Sales Tax will be paid on applicable items only as per relevant authorities' requirements.
7. Penalty at the rate of 5% per month on actual cost will be imposed on delayed completion / delivery.
8. The rate / item cost will be final and no change what so ever will be accepted.
9. Government tax (es), Levi (es) and charge(s) will be charged at actual as per rules.
10. HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Work Order, without assigning any reason as per PPRA rules.
11. UPS will be delivered to designated branches of HBFC South Region. List will be provided along with the PO.
12. HBFC reserves the right to issue Purchase Order on Itemized Lowest or Overall Lowest basis if deemed necessary.



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13. Invoice should be submitted to General Services Department, Head Office, HBFC.
14. No advance shall be paid. 100% payment will be made after successful completion of assignment
15. No subletting in any case / item / form will be allowed.


Sd-
Manager Procurement - GSD