

REQUEST FOR QUOTATION
(Works and Services)

RFQ Reference No.	HBFC/HOK/GSD/PMD3
Description	Misc. Renovation and Maintenance Works in Lahore Johar Town and Lahore DHA Branches
Date of Issue	November 04, 2020
Date of Submission of Quotations	November 09, 2020
Place of Work / Delivery	Lahore Johar Town and Lahore DHA Branches
Contact Person & Telephone	Mr. Muhammad Asif, GSD Department

Lahore, Johar Town Branch			
S. No.	Description	Unit	Qty
1	12MM Glass Partitions (Branch Manager and Area Manager Room)	Sft	135
2	Generator Connection/ installation , power cable, change over,	Lumsum	1
3	Celling Lights 3" 12 Watt	NOS	73
4	Celling Lights 5" 12 Watt	NOS	27
5	Notice Board 4*3	NOS	1
6	Frost Papers on Glasses	Sft	132

Lahore, DHA Branch			
S.#	Description	Unit	Qty
1	Celling Lights 3" 12 Watt	NOS	100
2	Celling Lights 6" 12 Watt	NOS	6
3	Providing installation & termination of twisted 20 pair 0.6mm telephone shielded cable with earth conductor including 25mm dia PVC pipe concealed/surface mounted including all accessories, terminations etc. of the following sizes as per specifications and drawings.	NOS	300
4	Providing & laying Block / Brick masonry walls including racking of joints with 1:4 cement sand mortar, complete in all respect as per drawing, specifications, to the satisfaction of HBFC's Engineer/Architect. 4" thick Brick Masonry	Sft	94
5	Providing & laying 1/2" to 3/4" thick cement sand plaster best quality locally available (Internal / External) with 1:4 cement sand mortar on walls, columns, beams, using best quality, smooth trowel finish complete in all respect. (This includes all the base plaster require for making diagonal and alignment for the existing walls) as per satisfaction of HBFC's Engineer/Architect.	Sft	164
6	Tiles for Branch Manager office	Lumsum	1

7	Generator Connection/ installation , power cable, change over,	Lumsum	1
8	Wooden partition works for Kitchen	Sft	14
9	Exhaust Fan	NOS	2
10	Commode	NOS	1
11	PVC Sheet for Washroom	Lumsum	1
12	Frost Papers on Glasses	Sft	87

General Terms & Conditions:

1. Sales/Income tax registration number must be provided and written on the quotation.
2. Work of this order is subject to final inspection at the time of completion.
3. HBFC reserves the right to cancel any or all the above work if material or required work is not found in accordance with the specification or if the completion is delayed.
4. Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
5. General Sales Tax will be paid on applicable items only as per relevant authorities requirements.
6. Penalty at the rate of 5% per month on actual cost will be imposed on delayed completion / delivery.
7. The rate / item cost will be final and no change what so ever will be accepted.
8. Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
9. HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Work Order, without assigning any reason as per PPRA rules.
10. Invoice should be submitted to General Services Department, Head Office, HBFC.
11. No advance shall be paid. 100% payment will be made after successful completion of assignment
12. No subletting in any case / item / form will be allowed.

-Sd-
Manager Procurement - GSD