

<b>RFQ Reference No.</b>	HBFC/HOK/GSD/RFQ/0037
<b>Description</b>	Renovation Work at Block- B & Block -C.
<b>Date of Issue</b>	January 12, 2021
<b>Date of Submission of Quotations</b>	January 25, 2021 before 11:00am
<b>Place of Delivery</b>	HBFC Head Office, 3 <sup>rd</sup> Floor, FTC Building Shahrah-e-Faisal, Karachi.
<b>Contact Person &amp; Telephone</b>	Mr. Mansoor Ahmed

S. No.	Item Specification / Description	Unit	Quantity / Job
1.	4mm Acrylic for the wooden Frame of reception back side ('58x8') per slide	Pcs	14
2.	Acrylic sing board ( House Building Finance Company Limited)	Pcs	34
3.	HBFC Logo (Acrylic)	Pcs	01
4.	Lasani Sheets and Wood for Roof, Walls and Wooden Frame for Slide wall	Lump sum	
5.	Hardware Material	Lump sum	
6.	Labor charges for Wooden work	Lump sum	
7.	ICI and Nelson Matt Finish with mixing material (Kerosene Oil, Wall Putti etc.)	Lump sum	
8.	Labor charges for color work	Lump sum	
9.	Printed Vinyl for front glass wall and back side of front glass wall (12x8)	Sft	192
10.	Printed Vinyl for wooden wall (10x4)	Pcs	01
11.	Sofa Seat cushion cover	Pcs	02
12.	Centre Table ( Fancy)	Pcs	01
13.	Polish work with Material ( All wooden Items in reception area)	Lump Sum	

**General Terms & Conditions:**

- Sales and Income tax registration number must be provided and written on the quotation.
- Work of this order is subject to final inspection at the time of completion.
- HBFC reserves the right to cancel any or all the above work if material or required work is not found in accordance with the specification or if the completion is delayed.
- Payment will be made through Crossed Cheque / Pay Order after the receipt of the bill / invoice and delivery of the above item.
- General Sales Tax will be paid on applicable items only as per relevant authorities requirements.
- Penalty at the rate of 5% per month on actual cost will be imposed on delayed completion / delivery.
- The rate / item cost will be final and no change what so ever will be accepted.
- Government tax(es), levi(es) and charge(s) will be charged at actual as per rules.
- HBFC reserves the right to change / alter / remove any item or article or reduce / enhance quantity before the award of Work Order, without assigning any reason as per PPRA Rules.
- Invoice should be submitted to General Services Department, Head Office, HBFC.
- No advance shall be paid. 100% payment will be made after successful completion of assignment
- No subletting in any case / item / form will be allowed.
- HBFC reserves the right to issue Work Order Itemized Lowest or Overall Lowest basis if deemed necessary.
- The items / services shall have to be delivered / completed within a period of 30 days from the date of issuance of Work Order.

  
Manager Procurement - GSD